Membership:
The committee members are appointed annually by the Homecoming chair/co-chairs. The Associate Vice Chancellor for Alumni Relations, will be the only required position on this committee and will serve annually as a chair or co-chair. The chair(s) will extend invitations to participate on this committee.

Committee Purpose and Responsibilities:
The committee shall be responsible for planning, promoting, and presenting a festival of activities for Homecoming annually at East Carolina University.

Terms of Office:
One year or until a replacement is selected by steering committee.

To Whom The Committee Reports:
Vice Chancellor, Student Affairs

Standard Meeting Time:
A schedule of meetings will be determined by the chair(s) and will be distributed to the committee. The committee will meet monthly during January, February, March, April and May for the purpose of planning the fall Homecoming activities. Additional meetings may be scheduled in order to insure that final plans for Homecoming are made prior to the end of the spring semester. Meetings to insure the implementation of established Homecoming plans must begin early in the fall semester. The first meeting should be held no later than the second full week of classes. Subsequent meetings should be set to adequately monitor the preparations for the planned activities and provide the necessary coordination for a successful Homecoming. A follow-up meeting should be held shortly after Homecoming to assess the success of activities. The intent shall be to identify both successes and problems with the view toward improving future programs.

Meeting Minutes:
Minutes of every meeting are kept by the secretary elect.

Roster:
Michael King, SGA
William Staub, Academic Affairs
Karen Smith, Student Affairs
Shawn Moore, Alumni Office
Clint Bailey, Univ Marketing
Todd Fraley, Academic Affairs/Faculty Senate
Willie Lee, University Advancement
Greg Herring, Athletics
Bianca Shoneman, Uptown Greenville
Emily McLamb, SA – Homecoming Advisor
Brooke Ladutko, Student Homecoming Chair