**University Policy Committee**

**March 29, 2016**

**Mendenhall Student Center**

Welcome and Approval of Minutes

Chair Erin Eatman called the meeting to order. Members present included Michelle Brooks, Bernie Schulz, Hiromi Sanders, Gary Vanderpool, Tim Wiseman, Melissa Bard, Lee Workman, John Stiller and Lisa Ormond. Also present were Steve Serck and Meagan Kiser.

The minutes of the November 24, 2015 and January 29, 2016 meetings were approved by consent.

II. Old Business

 E. Eatman shared with the committee that she is still working with ITCS and others to find ways to utilize existing resources to improve the flow of PRR reviews. This includes updates to the PRR SharePoint site. She will inform the committee of updates at the next meeting.

III. New Business

* EPA and SPA references in PRRs

E. Eatman reminded the committee of the Office of State Human Resources’ change to the employment categories (SPA to SHRA and EPA to EHRA). Each campus has been asked to transition to fully using this terminology in our communications, policies, publications, systems and web sites by December 31, 2016. Some PRR shepherds (Financial Services’ Faye Steele for example) have begun going through their PRRs both in the UPM and SharePoint to determine which need to be updated.

M. Bard shared how Human Resources is working through changing all of the language in their posted materials, including PRRs.

E. Eatman advised the PRR Reps to begin combing through their PRRs and asked them to inform her if they found PRRs containing this language. She will work with the Office of University Counsel to make these updates.

* Review of Assemblies and Public Addresses in Designated Public Forum PRR and Use of University Facilities and Outdoor Facilities PRR

According to Donna Payne, UNC GA is anticipating the proposal of some legislation this year emphasizing the protection of freedom of speech on campuses, which necessitates a review of our Interim PRR on Assemblies and Public Addresses in Designated Public Forum and Use of University Facilities and Outdoor Facilities PRR. Meagan Kiser in the OUC is reviewing both of these PRRs and she shared that these updates will be fully vetted at the appropriate time. Some discussion was had around these anticipated changes and B. Schulz shared that these changes would impact Student Affairs.

IV. Standing Items

 A. Updates and new PRRs

 Updates to the policy manual were shared in attachment 3.

 B. PRR Proposals

The following PRR proposals were discussed:

1. Youth Camps and Programs Regulation (B. Schulz): The Youth Programs Task Force has been working on this regulation with the goal of posting this as an interim PRR as soon as possible.
2. Confined Spaces (M. Brooks): Alana Bagley in Campus Safety is the PRR Shepherd. This will be an abbreviated version of an existing PRR (that was posted under expedited review in 2013) with the goal of posting it as soon as possible.
3. Salary Savings/Offset from Sponsored Programs (H. Sanders): This will be a revision of a policy we are already operating under at ECU, but is not yet in the University Policy Manual. The goal is to post this as a permanent PRR in the Fall of 2016.

 B. UNC Policy Updates

 Updates to the UNC Policy Manual were shared in attachment 4.

C. PRR Divisional Updates

 The committee members shared various PRR related updates.

V. Next Steps

Next meeting is May 24, 2016 in Mendenhall Student Center.

VI. Adjourn