**University Policy Committee**

**July 25, 2017**

**Mendenhall Student Center**

Welcome and Approval of Minutes

Chair Erin Eatman called the meeting to order. Members present included Chris Locklear, Bernie Schulz, Kenneth Briley, Gary Vanderpool, Tim Wiseman, Austin Bunch, Donna Payne, Paul Gemperline, Kimrey Miko and Jim Hopf (ex-officio). Hillary Lynn was also present.

The minutes of the June 6, 2017 meeting was approved by consent.

II. Old Business

There was no old business.

III. New Business

Mrs. Eatman shared that there are two PRRs that are nearly ready for UPC review, both from Office of Equity and Diversity (OED): Resolving Allegations of Discrimination and Regulation on Sexual and Gender-Based Harassment and Other Forms of Interpersonal Violence – Interim. Resolving Allegations will be a new PRR and the goal is to post it as an interim before the start of the fall semester, then continue with vetting.

As soon as the Provost and Associate Provost for Equity and Diversity sign off, it will be coming to the UPC for review via SharePoint. The Regulation on Sexual and Gender-Based Harassment will soon be ready for UPC review as well. The goal is for both of these PRRs to be on the August 14 Executive Council agenda, so an expedited review by the UPC may be necessary.

* + Request to include links within Resolving Allegations of Discrimination

The Office of Equity and Diversity has requested an exception to include links within the body of the Resolving Allegations of Discrimination PRR to improve readability and access to important websites and information. The committee discussed and ultimately decided that the best solution is to have OED reword the PRR so that the links appear the the top in the Additional References section of the PRR. This decision is consistent with the Governing Regulation, and Mrs. Eatman will communicate this with OED.

IV. Standing Items

A. Updates and new PRRs

Updates to the policy manual were shared in attachment 3.

There was a discussion on the recently repealed Use of University Facilities PRR and the need to review and revise the content in that PRR that is not covered in other PRRs. Student Affairs will review this information.

B. PRR Proposals

PRR proposals were shared in attachment 4. Austin Bunch described all three PRRs from Human Resources:

1. Faculty Serious Illness and Parental Leave Policy (FSIL): goal is to post by end of spring semester 2018.
2. Policy for Employees Exempt from the State Human Resources Act: goal is to post in the spring/summer with an effective date of July 1, 2018.
3. Review Process and Procedure for EHRA NF-Employees: goal is to post in the spring/summer with an effective date of July 1, 2018.

B. UNC Policy Updates

There were no updates to share.

C. PRR Divisional Updates

Donna Payne mentioned an upcoming PRR on Supervisory Training for Employees.

Tim Wiseman mentioned that the Drone PRR will be updated to address some regulation changes.

V. Next Steps

Next meeting is September 26, 2017 in Mendenhall Student Center.

VI. Adjourn